



2022-23 Special Circumstances Appeal Dependent Student

The Financial Aid Office recognizes that families may experience a change in their financial situations after the Free Application for Federal Student Aid (FAFSA) has been filed. You should use this form if your family has experienced a significant change in income, has unusual medical or dental expenses, or has other unusual circumstances and wish to request special consideration of these items.

A. Student Information

			B# _____
Last Name	First Name	M.I.	Student ID

B. Required Documentation

The chart below shows which documentation must be submitted to demonstrate special circumstances. If for any reason the required documentation is not available, include a written explanation of why it is not available.

Loss of Income	<ol style="list-style-type: none"> 1. Typed, signed letter explaining the change in circumstances. Include when the change occurred and your family’s current financial situation. 2. Letter of termination. 3. Unemployment determination letter. 4. Final paystub. 5. Signed copy of 2022 Form 1040 filed with the IRS or 2022 IRS Tax Transcript for both you and your parent.
Reduction of Income	<ol style="list-style-type: none"> 1. Typed, signed letter explaining the change in circumstances. Include when the change occurred and your family’s current financial situation. 2. Most recent paystub. 3. Signed copy of 2022 Form 1040 filed with the IRS or 2022 IRS Tax Transcript for both you and your parent.
Parent’s Change in Marital Status	<ol style="list-style-type: none"> 1. Typed, signed letter explaining the change in circumstances. Include when the change occurred and your family’s current financial situation. 2. Divorce decree or separation agreement. 3. Child support or alimony agreement. 4. Signed copy of 2022 Form 1040 filed with the IRS or 2022 IRS Tax Transcript for both you and your parent. 5. 2022 W-2s if your parents filed jointly.

Student's Change in Marital Status	<ol style="list-style-type: none"> 1. Typed, signed letter explaining the change in circumstances. Include when the change occurred and your family's current financial situation. Please include: <ul style="list-style-type: none"> • An estimate of your projected 2023 income. • An estimate of your spouse's projected 2023 income. • Your spouse's current cash, savings, and checking balances (do not include retirement accounts). • A listing of the name and ages of the individuals in your current household. 2. Copy of marriage certificate. 3. Signed copy of 2022 Form 1040 filed with the IRS or 2022 IRS Tax Transcript for both you and your spouse. 4. 2022 W-2s for both you and your spouse. 5. SKIP sections C and D below
Excessive Medical Expenses – Exceeds 11% of your income. Cannot include charges covered by insurance.	<ol style="list-style-type: none"> 1. Typed, signed letter explaining the change in circumstances. Include when the change occurred and your family's current financial situation. 2. Documentation of medical expenses. 3. Signed copy of 2022 Form 1040 filed with the IRS or 2022 IRS Tax Transcript for both you and your parent.
Death of Parent	<ol style="list-style-type: none"> 1. Typed, signed letter explaining the change in circumstances. Include when the change occurred and your family's current financial situation. 2. Signed copy of 2022 Form 1040 filed with the IRS or 2022 IRS Tax Transcript for both you and your parent. 3. Death certificate. 4. Documentation regarding any proceeds you or your family have received or expect to receive from your parent's estate, including inheritance, insurance, pensions, Social Security, etc.
Loss of Untaxed Income	<ol style="list-style-type: none"> 1. Typed, signed letter explaining the change in circumstances. Include when the change occurred and your family's current financial situation. 2. Official documentation terminating the untaxed income. 3. Signed copy of 2022 Form 1040 filed with the IRS or 2022 IRS Tax Transcript for both you and your parent.
One Time Income – Inheritance, lottery income, IRA or pension distribution, moving expenses allowance	<ol style="list-style-type: none"> 1. Typed, signed letter explaining the change in circumstances. Include when the change occurred and your family's current financial situation. 2. Corresponding documentation. 3. Signed copy of 2022 Form 1040 filed with the IRS or 2022 IRS Tax Transcript for both you and your parent.
Other – Please explain	<ol style="list-style-type: none"> 1. Typed, signed letter explaining the change in circumstances. Include when the change occurred and your family's current financial situation. 2. Corresponding documentation. 3. Signed copy of 2022 Form 1040 filed with the IRS or 2022 IRS Tax Transcript for both you and your parent.

C. Estimated Income for 2023

Type of Income	Student	Parent 1	Parent 2
Income from Work (wages, salary, tips, severance pay, etc.)			
Other Taxable Income (unemployment, pension etc.)			
Untaxed Social Security Benefits			
Child Support/Alimony Received			
In kind support from family or friends (someone paying bills in your name)			
TOTAL			

D. Household Information

List below the people in your parent's household. Include:

- Yourself.
- Your parent(s) (including a stepparent) even if you do not live with your parent(s).
- Your parent's other children if your parent(s) will provide more than half of the children's support from July 1, 2022, through June 30, 2023 or if the other children would be required to provide parental information if they were completing a FAFSA for 2022-23. Include children who meet either of these standards, even if the child does not live with your parents.
- Other people if they now live with your parent(s) and your parent(s) provide more than half of the other person's support and will continue to provide more than half of that person's support through June 30, 2023.

Full Name	Age	Relationship	College <i>(Enter only if household member will be attending at least ½ time)</i>	Will be Enrolled at Least ½ Time
		Self	Eastern Florida State College	Yes

E. Certification and Signature

By signing below I certify that all of the information reported is complete and correct.

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

Student's Signature

Date

Parent's Signature

Date

F. Document Submission

You may submit this document by the following methods:

1. FINANCIAL AID DOCUMENT UPLOAD TOOL (RECOMMENDED)

Complete and sign this document, scan, and upload using the **Financial Aid Document Upload Tool** in **myEFSC** under *Financial Aid Forms & Upload*.

2. BY MAIL

Mail your document to the Financial Aid Office at:

Eastern Florida State College
Financial Aid Office
Building 2, Room 209
1519 Clearlake Road
Cocoa, FL 32922

3. IN-PERSON

Please visit easternflorida.edu/go/aidcontacts for current hours and availability.

QUESTIONS?

Financial Aid Specialists are available by phone at 321-433-7339 and via e-mail at finaid@easternflorida.edu.

Eastern Florida State College is committed to equal access/equal opportunity in its programs, activities, and employment. For additional information, visit Eastern Florida State College: easternflorida.edu/go/equity.