

FLORIDA PREPAID ADJUSTMENT FORM

If you wish to make adjustments to your Florida Prepaid billing, please complete the information below and submit, prior to the last day of the published add/drop period. This form must be submitted every semester you wish to make adjustments to the Florida Prepaid credit hours on your student account. Otherwise, the maximum amount that can be billed will be applied.

Florida Prepaid Adjustment forms, may be submitted by any of the following:

- Upload and send to "Third Party Billing" in the Student Document Dropbox from, myEFSC or
- Email as an attachment to studentaccounts@easternflorida.edu or
- Drop off at a secure physical "Student Accounts Drop Box" available in the Student Services areas during the business hours of Admissions/Student Services on all Campuses.

***Please allow 2 business days (Monday-Thursday, not including when the college is closed for holidays), for processing.**

(Please Print)

LAST NAME: _____

FIRST NAME: _____

B NUMBER: _____

PHONE NUMBER: _____

SEMESTER: (please check term below)

YEAR: _____

- SPRING
- SUMMER
- FALL

I AM REQUESTING TO:

- REMOVE FLORIDA PREPAID FROM MY ACCOUNT FOR THE SEMESTER NOTED
- BILL FLORIDA PREPAID FOR THE TERM(S) NOTED ABOVE
- USE A PARTIAL AMOUNT OF FPP CREDITS: HOURS TO BE BILLED: _____
- DORMITORY PLAN - BILL FLORIDA PREPAID FOR THE TERM(S) NOTED ABOVE
(Students must notify Florida Prepaid and authorize to bill for dormitory usage in the summer)
- OTHER (please explain): _____

STUDENT SIGNATURE: _____ **DATE:** _____

By signing this form, you are authorizing Eastern Florida State College to make adjustments to your Florida Prepaid, as stated above. All fees not paid by Florida Prepaid are the responsibility of the student and must be received by the fee due date. If for any reason payment is not received from Florida Prepaid, the FPP credit will be removed from the student account, and the balance will be owed to the college immediately. If student fees are not paid in full upon notification by EFSC, these debts may be referred to an outside collection agency and to the appropriate credit bureaus, and collection costs will be added the student account. For questions concerning your Florida Prepaid Tuition Plan, please contact Florida Prepaid at: (800) 552-4723.