



Eastern FloridaSM
STATE COLLEGE

**Center for Service-Learning
and Civic Engagement**

Overview of 4th and 5th Credit Options

What is a 4th and 5th Credit Option?

- It is a 1 credit course offered by instructors
- Example One:
Core Class ENC1101 Composition 1, this is a 3 credit course.
4th credit option is ENC2948, this is a 1 credit course attached to core class.
- Example Two:
Core Class BSCC1010 General Biology 1, this is a 4 credit course.
5th credit option is BSCC2948, this is a 1 credit course attached to core class.

Who offers a 4th or 5th Credit Option?

- Instructors decide whether they want to offer a 4th or 5th credit option.
 - Instructors assign the hours and tasks to be completed. Please check your syllabus or ask your instructor.
 - Stop by any of the service-learning offices or visit webpage to view the list of EFSC instructors who are offering service-learning.

How are 4th and 5th Credit Option's Labeled?

- When students register for a 4th or 5th credit option, they will see a grade for both the core class and the option.
- 4th and 5th credit options use the same number “2948” but a different prefix based on the core class.
- Students do not have any additional class time.
 - Students' schedule will identify the 2948 course time as Friday 8-9 am (this is simply a place holder).

How do students benefit?

- Allows students to complete elective credits.
 - ❑ By registering for three 4th or 5th credit options, students complete a 3 credit hour elective course.
 - ❑ If a student is one or more credits short of graduation, a 4th or 5th credit can be utilized:
 - Students can do a total of three 4th or 5th credit options, while attending EFSC.
 - Each prefix may only be used once. For example, HUM2948, PSY2948 and BSCC2948.
- The grade received for the 4th or 5th credit option can boost GPA (if students complete all requirements).
- Service-learning hours will be added to official transcripts

What do students have to do?

1. Students must register with an advisor by the established deadline.
2. Students volunteer with an approved community partner.
3. Students complete assignments designated by instructor.
4. Students attend one required reflection seminar.
 - For your convenience, there are multiple dates, times and campuses to chose from.
 - Seminar consists of an *informal* discussion about your service-learning experience.

NOTE: seminars will be in-person and virtual

What forms are needed?

- All forms available on our webpage and at any CSLCE office. EFSC Service-Learning webpage.

<http://www.easternflorida.edu/student-life/center-for-service-learning/>

- The following CSLCE forms are required:
 1. Application.
 2. Release from Liability.
 3. Add/Drop Form identifying 4th or 5th credit option.
 4. 4th and 5th credit option contract.
 5. Placement Confirmation.
 6. SHOAT (timesheet).

What does it cost?

- Student is responsible for paying for 4th or 5th credit option.
Exceptions:
 - If you are receiving Financial Aid, check with that office since every student's situation differs.
 - If you are a high school student attending EFSC, check with your high school guidance counselor.

Need More Assistance?

Visit or call any of our offices for further assistance.

- Palm Bay Campus-Building 1, Room 120, (321)433-5253.
- Melbourne Campus-Building 10, Room 209, (321)433-5610.
- Cocoa Campus-Building 12, Room 305, (321)433-7610.
- Titusville Campus-Building 1, Room 101A, (321)433-5016.