



<u>Deadlines to REGISTER for Service-Learning Related Classes</u>		<u>Deadlines to turn in Service-Learning FORMS</u>
Community Involvement (SOW 2054)	<b>12-Week Session A - May 16- August 5</b> Last day to <b>withdraw July 7</b> <b>Sessions A and B</b> Regular registration deadline: <b>May 5</b> LATE registration* <b>May 6 – May 17</b> Last day to register <b>May 19</b>	<u>Release from Liability form (RFL)*</u> Thursday, June 2 <sup>nd</sup>  <u>Placement Confirmation form:</u> Thursday, June 2 <sup>nd</sup>
Human Service Experience (SOW 1051, 1052, 1053) and Service-Learning Field Studies I (referred to as 4th and 5th credit options)	Students may <b>drop</b> Human Service Experience and 4 <sup>th</sup> /5 <sup>th</sup> credit courses up to three days after course registration date	<u>SHOAT Hour Log form:</u> Thursday, July 21  *Instructors deadlines may differ.

*\*A \$50 late registration fee will assess to students who are dropped for insufficient or no payment with registration in future parts of term or who registers after fee due date. All fees must be received on the fee due date noted. After that date, fees are due immediately after registration. If financial assistance is less than tuition and fees, students are responsible for paying the difference.*

*\*Students MUST complete an RFL form to participate in service-learning activities. NO SERVICE-LEARNING HOURS WILL BE RECORDED ON STUDENT TRANSCRIPTS WITHOUT A COMPLETED RFL ON FILE*

*\*Per instructor special request for 4th/5th credit option allowed.*